



BIG Board of Directors Meeting Agenda

Meeting/Project Name:	October Board of Directors Meeting		
Date of Meeting:	November 12, 2015	Time:	7:15 pm
Meeting Facilitator:	John Connor	Location:	Lewis Recreation Center

1. Meeting Objective

Strategic conversation with intentional design and good facilitation.

2. Meeting Agenda

Procedural Items	Owner	Time
Call Meeting to Order	John	7:15
Approval of Minutes	August	
Treasurer's Report	David	
Executive Project Manager's Report	Chandler	7:25
<ol style="list-style-type: none"> Elizabeth Paashaus, Director, motioned to approve. Michael Plakus, Director, seconded. Consent agenda unanimously approved.		
Action Items		
Business Items		
New Marketing Committee	Alexa	7:35
Board Retreat: Review Agenda	John	7:45
Updates		
Membership Management Update: Member Cards	Dusten	8:10
Changing Gears	Chandler	8:15
Review Action Items and Close	John	8:30
<ol style="list-style-type: none"> David Mandel, Director, motioned to approve. Elizabeth Paashaus, Director, seconded. Meeting closed with unanimous approval.		

3. Pre-work/Preparation (documents/handouts to bring, reading material, etc.)

Description	Prepared by
Minutes from October	August
Treasurer's Report	David
Executive Project Manager Report	Chandler



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Decisions made, actions agreed, responsibilities given, and requested statements.

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1. Meeting Objective			
Strategic conversation with intentional design and good facilitation.			
2. Attendance at Meeting - Names			
John Connor, Chairperson	August Elliott, Secretary	Bryan Paxton, Director	Alexa Powell, Guest
Dusten Winebarger, Chairperson Elect	Jody Dietrich, Director	Michael Plakus, Director	Matte Wolf, Guest
Chandler Hagen, Executive Project Manager	Tracie Heavner, Director	Candace Horvath, Guest	
David Mandel, Treasurer	Elizabeth Paashaus, Director	Laura Peoples, Guest	
3. Agenda and Notes, Decisions, Issues			
Topic		Decision/Action	
Announcement Mike Whitson, Director, has decided to leave the Board effective immediately.			
Marketing Committee Alexa Powell is heading up a new Marketing Committee. The Marketing Committee will address brand recognition, web presence, and the website.		David and Laura committed to participating in the Marketing Committee.	
Board Retreat: Review Agenda The Board Retreat will be Saturday, November 14 th from 9:00am-3:00pm at PART.		Board members should review retreat materials before the retreat on Saturday.	
Membership Management: Member Cards BIG membership cards have been ordered.			
Changing Gears Earn A Bike Program is moving forward. There will be one giveaway each month. BIG is moving the mechanics and their tools from the Interactive Resource Center (IRC) to the Forge Maker Space. Partnering with the Forge helps BIG to strengthen community partnerships. The relationship between BIG and the Forge is continuing to be defined.		The Board agreed to pay for Sheldon and Matte's membership to the Forge.	



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4. Action Items		
Action	Owner	Due Date
Send pictures of BIG in the community and articles about bicycling to Alexa Powell for the marketing purposes.	Board	Ongoing
Review retreat materials.	Board	11/14/15
Consider network and associates for the two open board positions for 2017	Board	Ongoing
Join Aycock Middle School on Thursdays at 4pm for Bikes and Books	Board	Ongoing